



Ministry of Education

**Open Competitive Examination to Recruit Graduates
to Grade 3-1(a) of the Sri Lanka Teachers' Service to Teach Foreign Languages
in National Schools Islandwide – 2021**

Applications are hereby called to recruit graduates to Grade 3-1 (a) of the Sri Lanka Teachers' Service to teach foreign languages in national schools islandwide. The respective application has been published under "Online Applications – Institutional Exams" in "Our Service" in the website www.doenets.lk of the Department of Examinations and the applications can be submitted only via online. Applicants should download the application submitted online and complete relevant parts of the application in his / her own handwriting in the printed copy attesting the signature of the applicant and forward the same under registered cover; along with the certification of the Head of the Department if applicable, in order to reach the "Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations, Sri Lanka, P. O. Box 1503, Colombo". Furthermore, "Open Competitive Examination to Recruit Graduates to Grade 3-1(a) of the Sri Lanka Teachers' Service to Teach Foreign Languages in National Schools Islandwide – 2021" should be clearly stated on top left-hand corner of the envelope. The closing date of applications will be 13.08.2021

Note : Sending the printed copy of the application via post is compulsory and any complaint made in relation to a loss or delaying of an application in post will not be entertained. The applicant himself should bear the risk of delaying applications till the closing date.

02. Method of Recruitment :

- 2.1 Recruitments will be made according to the number of existing vacancies upon a school-based system while the applicants, who have scored a minimum of 40% for each paper in a written examination conducted by the Commissioner General of Examinations will be directed to a general interview in the order of their total mark. Candidates, who have not fulfilled the qualifications required by this Gazette Notification, will be rejected at the interview.
- 2.2 Candidates, who qualify from the general interview will be subjected to a practical test in terms of Section 12.3 of this Gazette Notification to evaluate skills on teaching and teaching methods required for the profession and school-based recruitments will be made according to the number of vacancies and in the order of the total marks scored in the written and practical tests.
- 2.3 List of vacancies will be exhibited at the interview. Accordingly, the candidates will have to indicate their preference in being appointed to vacant schools at the interview.

Note

When several candidates, who have applied for the same school have scored similar marks, eligible applicants will be selected according to prescribed marking criteria approved by the Secretary to the Ministry of Education.

2.4 Since these appointments will be school-based, no candidate will be allowed transfers till the completion of 05 years.

2.5 List of Vacancies

Province	No Language Laboratories	No of Vacancies and New Entrants					
		French	Japanese	Chinese	Korean	Hindi	German
Western	134	11	10	30	15	05	10
Central	155	10	10	25	15	05	15
Southern	110	10	10	40	20	05	15
Northern	91	05	07	18	18	05	10
Eastern	104	10	10	25	20	05	15
North Western	127	10	10	25	25	05	10
North Central	83	10	10	20	25	05	15
Uva	88	10	10	20	20	05	10
Sabaragamuwa	113	10	10	20	20	05	10
Total	1005	86	87	223	178	45	110

03. Employment Conditions

- i. This post is permanent. You will be subjected to future policy decisions taken by the government regarding your pension scheme.
- ii. The appointees to this post will be subjected to a probation period of three (03) years and they should pass the first Efficiency Bar Examination within the aforesaid period of three (03) years.
- iii. You should obtain proficiency in official language in terms of the Public Administration Circulars 18/2020 and its incidental circulars.
- iv. This appointment will be subjected to the Procedural Rules of the Public Service Commission, Establishment Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government and other departmental rules.
- v. This appointment will be subjected to the provisions of the Service Minute of the Sri Lanka Teachers Service published the Gazette Extraordinary No 1885/38 of 23.10.2014 and its future amendments as well as to the general conditions of public service appointments.

04. Salary Scale:

In terms of the Public Administration Circular No 03/2016, this post will be entitled to a salary scale G-E-01-2016 of Rs. 27,740-300x6-380x7-445x2-ඊ.33,090/- (monthly). The appointees will be placed on the 14th salary step of this scale in Rs. 32,200/- Salaries will be paid in accordance with the provisions in Schedule II of this circular. In addition, you will be entitled to other allowances granted to public officers by the government from time to time.

05. Educational Qualifications:

5.1 In terms of the Service Minute of the Sri Lanka Teachers' Service and the Cabinet decision No CP/19/1412/127/011-I of 19.07.2019, you should have fulfilled following qualifications as at 13.08.2021.

- (I) Completed the degree in a local/ foreign university recognized by the University Grants Commission and having followed the respective subject (Foreign Languages) as a subject in the degree or having obtained a special degree in the respective subject.

Note - In addition to above qualifications, all applicants should have passed Sinhala or Tamil Language as a subject in G. C. E. (O/L) Examination. Applicants, who have passed other examinations recognized by the Commissioner General of Examinations as equivalent to local G. C. E. (O/L) Examination may also apply.

06. Age Limit:

Applicants should have completed 18 years and not exceeded 35 years of age by the closing date of applications. (Accordingly, only the applicants, who have the date of birth on or before 13.08.2003 and on or after 13.08.1986 will be eligible to apply.)

07. Other Requirements:

- i. Applicants should be Sri Lankan citizens.
- ii. Applicants should be of exemplary character.
- iii. Should have fulfilled all qualifications required for the post by the closing date of applications stated in this notification.
- iv. Every applicant should be physically and mentally fit to serve in any part of the island.

08. Method of Applying:

8.1 Online application should be completed in English language only. When the soft copy submitted online as well as the printed copy forwarded under registered post receive the Department of Examinations, the soft copy and the printout will be verified and the applicant will be informed of the acceptance / non-acceptance of the application as a valid application through an SMS to the mobile number used to access the system or via an e-mail. Please download the common instructions prepared in relation to online applying and thoroughly follow the instructions when completing the application. Any revision made in the application after obtaining the

printout will not be considered as a valid revision. Incomplete applications will be rejected without further notice.

8.2 Examination Procedure

- i. This examination will be held in Sinhala, Tamil and English mediums and the venue of the examination will be determined depending on the number of applications received.
- ii. Each applicant should face all subjects of the examination in one medium and the said medium should be the same medium of the appointment.
- iii. Applicants will not be allowed to change the language medium stated in the application later.
- iv. Examination consists of (02) two question papers. Each applicant should face both (02) question papers and should obtain minimum 40% to each paper in order to pass the examination.
- v. The appointing authority will determine the number of recruitments.

8.3 An applicant may submit only one application.

8.4 Signature of the applicant should be attested in the application as well as in the admission of the examination. Signature of an applicant applying through a public institution should be attested by the Head of the institution or an authorized officer while the signature of any other applicant should be attested by a Principal of a government school/ retired officer, Grama Niladhari of the Division, Justice of Peace / Commissioner for Oaths/ Attorney-at-Law, Public Notary, Commissioned Officer of Tri-Forces or a permanent Staff Grade Officer in public or provincial public service or the Chief Incumbent of a Buddhist religious institution / a reverend or a priest of any other religious institution.

8.5 On the presumption that only eligible persons will apply, the applicants, who have fulfilled the age limit stated in the Gazette notification and have paid the prescribed examination fee and have properly submitted the online applications and forwarded the printed copy along with the respective receipt on or before the closing date of applications, will be issued admissions by the Commissioner General of Examinations. Department of Examinations will publish a newspaper advertisement when admissions have been issued. Any applicant, who has not received the admission within 02 or 03 days of the notice, should inquire from the Institutional Examination Division of the Department of Examinations. When inquiring the applicant should accurately mention the title of the examination applied, full name of the applicant, NIC No and the address. If the applicant resides out of Colombo, should fax a letter of request to 011-2784232 along with the aforesaid details and a fax No. to immediately receive the admission. Keeping in hand a copy of the application and the registered post receipt of posting the printed application would be beneficial for the applicant in confirming such detail.

09. Facing the Examination

- 9.1 All applicants, who have accurately submitted applications will be issued admissions by the Commissioner General of Examinations. Applicants should face the examination upon submission of their attested admission to the Supervisor of the examination center. Applicants fail to do so will not be allowed to face the examination.
- 9.2 Each applicant should sit for the examination in the examination hall assigned for them. Every applicant should hand over the attested admission of the prescribed examination hall to its Supervisor on the first day facing the examination. All candidates will be subjected to the rules and regulations imposed by the Commissioner General of Examinations in relation to conducting and issuing results of the examination. Any candidate, who violates such rules, may be subjected to any punishment imposed by the Commissioner General of Examinations.

Note - Issuance of an admission to a candidate will not be considered as a fulfillment of qualifications for him or her to face the examination or to be appointed to a post while passing the examination will not be considered as an eligibility to receive the appointment.

10. Identity of the Candidates

- (i) All candidates should confirm their identity so as to satisfy the Supervisor of the examination hall at each subject they face. One of following documents will be accepted for the purpose.
- i. National Identity Card
 - ii. Valid passport
 - iii. Valid Sri Lankan driving license

Furthermore, the candidates should enter the examination hall without covering the face and the ears enabling the Supervisors to confirm their identity and any candidate, who rejects to confirm their identity will not be allowed to enter the examination hall. Furthermore, the candidates should remain the face and ears uncovered throughout the examination for the invigilators to recognize their identity.

11. Punishments for providing False Information:

Applicants should be cautious to furnish accurate information in the application. According to the rules and regulations of this examination, if any applicant is revealed to be not eligible his/her candidacy may be cancelled at any instance before, during or after the examination.

12. Syllabus

12.1 Written Examination

Two question papers are prescribed for this examination and all applicants should mandatorily face both papers.

- (i) **Aptitude – Time 01 hour (100 marks)**
It is expected to measure the analytical skill, logical understanding, ability of interpretation, ability of applying to other situations, skill of quantification, understanding the relationship between time and space of the applicant in relation to the problems presented in a numerical, textual and figurative context and in pertaining to the interrelations. This will consist of 50 MCQ and short answer questions. All questions should be answered.
- (ii) **General Knowledge - Time 01 hour (100 marks)**
This question paper consists of 50 MCQs and Short Answer Questions which aim at testing the general knowledge of the applicant in the field of teaching and / or general knowledge on local trends that have taken place and that are currently taking place in education sector and general knowledge on the modifications occurred after 2010 in relation to the education, higher education, technical teacher education. All the questions should be answered.

12.2 General Interview

Marks will not be allocated for the general interview.

Note – Objectives expected to be Achieved -

Checking whether the qualifications stated in the Service Minute and in this notification or newspaper advertisement publicized in accordance therewith and evaluating physical qualifications.

12.3 Practical Test

As the practical test the candidate should make a presentation on a recognized topic. A duration not less than 05 minutes will be given for the presentation and the marks allocated will be as follows.

Serial No	Marking criteria for the Practical Test	Maximum Mark	Minimum Mark of of Passing
01	Objective and the approach	05	02
02	Personality and voice control	05	02
03	Clarity in communication	05	02
04	Time management	05	02
05	Presentation methods	05	02
	Total Marks	25	10

Note – Objectives expected to be Achieved –

Evaluating the skills of the candidate relating to teaching learning process, which requires in the teaching profession.

12.3.1 Methodology of the Practical Test

- i. Duration under five (05) minutes will be given for the practical test.
- ii. Maximum marks for the practical test will be twenty-five (25).
- iii. Minimum 02 marks should be obtained for each criterion in order to pass the practical test.
- iv. The evaluation of the practical test will be conducted by a panel appointed by the Secretary to the Ministry of Education.

12.3.2 Objectives of criteria

- i. Objective and the approach
Evaluation of the ability to clearly explain the objective of the lesson and approach the lesson.
- ii. Personality and voice control
Perfect personality as a teacher and the ability to control voice in teaching.
- iii. Clarity in communication
Ability to communicate effectively in teaching learning process.

13. Examination Fee

- 13.1 Examination fee is Rs.600/-. Only the following payment methods allowed by the online system should be used to pay examination fees.
- I. Any Bank Credit Card
 - II. Any Bank Debit Card activated with online payment facilities
 - III. Bank of Ceylon Online Banking Method
 - IV. Teller Slip Payment from any Bank of Ceylon Branch
 - V. Payment at any Post Office of the Department of Post

Note – Instructions in relation to above payment methods are published in the website under technical instructions for the examination.

- 13.2 Receipt of payment will be acknowledged through an SMS or an e-mail. The total amount of the examination fee should be paid while applications with less or over payments will be rejected. The Department of Examinations will not be responsible for any fault occurred in paying examination fees through above payment methods.
- 13.3 Examination fees paid will not be returned or exchanged for any other examination at any cost.

14. Examination Results

- 14.1 Commissioner General of Examinations will forward the results sheet prepared in the order of the total marks of the written examination to the Secretary of the

Ministry of Education and the Commissioner General of Examinations will take measures to personally inform the results to all applicants or to publish results in www.results.exams.gov.lk.

15. Instructions on completing applications

The online application is prepared using the following Schedule 01

Schedule 01

Foreign Language	Code
French	1
Japanese	2
Chinese	3
Korean	4
Hindi	5
German	6

16. Officers currently engaged in public service should mandatorily submit applications attested by the Head of the Department under heading of 14 of the application.
17. Candidates, who fail to attend the interview on the prescribed date will never be considered again.
18. All certificates should be submitted at the interview while no certificate submitted later will be accepted.
19. The Secretary to the Ministry of Education will reserve the right of determining any matter not covered from this notice as well as the right of final and conclusive decision relating to filling or not filling a part of or entire vacancies.
20. In the event of any inconsistency among Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

Prof. K. Kapila C. K. Perera
Secretary,
Ministry of Education, Isurupaya,
Pelawatta, Battaramulla.
..... 2021

Specimen Application

For office use only

Ministry of Education

Open Competitive Examination for the Recruitment of Graduates to Grade 3-1(a) of the Sri Lanka Teachers' Service to teach Foreign Languages in National Schools Islandwide – 2021

Medium of Examination - Sinhala Medium 2
Tamil Medium 3
English Medium 4

01. Insert Code No to the foreign language applied using Schedule 1

Language Medium

02.

2.1 Name in Full (In capital letters) Eg:-(AMRAKOON MUDIYANSELAGE NAMAL HERATH)

2.2 Name with the last name first and the initials of other names Eg:- (HERATH A.M.N)

2.3 Full Name (In Sinhala / Tamil) -----

03. 3.1 Current Address (In English capital letters) -----
(Admission will be posted to this address)

04. Sex (Female – 1 Male – 0) (Put relevant No in the cage)

05. N.I. C. No

06. Mobile No

07. Fixed Telephone No

08. Marital Status (Unmarried -1 Married -2)
(Put relevant No in the cage)

09. 09.1 Date of Birth

Date Month Year

09.2 Age as at 2021

Year Months Days

10. Details of educational qualifications

G. C. E. (O/L/) Examination				G. C. E. (A/L/) Examination			
Year		Index No		Year		Index No	
Subject	Grade	Subject	Grade	Subject	Grade	Subject	Grade
1		6		1			
2		7		2			
3		8		3			
4		9		4			
5		10					

11. Details of higher educational qualifications

- 6.1 Degree
- 6.2 University issued
- 6.3 Effective date of the degree
- 6.4 Main subject / subjects followed for the degree
- 6.5 Medium of the degree

12 Details of the payment of examination fees

- 7.1 Examination fee paid - Rs. (in letters
- 7.2 No of the receipts
- 7.3 Office issued
- 7.4 Date.....

I hereby declare that the particulars stated here are true and accurate to the best of my knowledge. I am aware that I would be subjected to dismissal from service if found not eligible for this post. I will not change later any information stated here. Furthermore, I subject myself to the rules and regulations imposed by the Commissioner General of Examinations in relation to conducting and issuing results of the examination.

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Date

Signature of the applicant

13. Attestation of the signature of the applicant

Mr./ Mrs./ Miss., who is submitting this application is personally known to me and I certify that he/ she has placed his / her signature on before me and he/she has paid the prescribed examination fee and pasted the receipt.

Date

Signature of the officer attesting the signature
(Official Stamp)

Full name of the attesting officer -----

Designation -----

Address -----

14 If the applicant is a public servant, the attestation of the Head of the Institution

I hereby forward the application of Mr./ Mrs./ Miss. He / She serves as a permanent / temporary / casual employee of this Ministry / Department and he / she can / cannot be released from service if he / she is selected to this post.

Date -----

Designation -----

Ministry / Department -----
(Affirm with the official stamp)

Signature of Head of the Department or Authorized Officer